

## The HKIE Geotechnical Project Excellence Award 2025

### Submission form

Please complete, sign and upload this submission form to the online submission portal from this link, [The HKIE Geotechnical Project Excellence Award 2025 \(Submission Portal\)](#), on or before 14<sup>th</sup> April 2025 (Monday) at 5:00 pm (HKT, UTC +8). The time of submission is taken according to the Division's server record. All late submissions will not be considered.

In this submission, you will be requested to provide some personal data. The provision of your personal data is voluntary and it will assist in processing your submission to "The HKIE Geotechnical Project Excellence Award 2025". However, if you do not provide your personal data, it may not be possible to process or consider your submission. Please read the following statements about the use of your personal data and your rights in respect of them.

The personal data provided by means of this submission will only be used for activities relating to the processing and judging of submissions for "The HKIE Geotechnical Project Excellence Award 2025", the compilation of the relevant statistics to facilitate reviews of the Award programme, and the promotion of the Division's events and activities.

In accordance with Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, you have the right to request access to and request the correction of the data provided by you. Please contact the HKIE GD for these purposes by email via [hkiegdpea@gmail.com](mailto:hkiegdpea@gmail.com).

**Remarks:**

1. The entry of the HKIE Geotechnical Project Excellence Award is limited to Hong Kong local projects only.
2. The corresponding project representative will be assigned as the contact person for the Award.
3. Applicants may submit multiple entries to different categories but are limited to only one entry to each category of the Award. Each project should only be eligible for one category. If more than one submission file is uploaded for each entry, only the latest submission will be assessed by the judging panel.
4. The assessment criteria and the marking percentages of the Award are identified in the following table: -

<b>Assessment Criteria</b>	<b>Percentage (%)</b>
Technological advancement	30%
Adoption of innovative idea(s)	30%
Design for safety and sustainability	25%
Quality of project delivery	15%

5. The required submission materials are as specified below: -
  - i. Duly signed and completed PDF submission form
  - ii. Supplementary figures/ drawings/ illustrations for the project\*  
\*The supplementary figures/ drawings/ illustrations should be in **PDF** format and **limited to 8 pages** in total. All exceeded pages beyond page no. 8 shall be discarded prior to the judging panel's assessment.
6. The required submission materials should be combined into one **PDF** file.
7. The combined submission **PDF** file should be uploaded to the submission portal from this link, [The HKIE Geotechnical Project Excellence Award 2025 \(Submission Portal\)](#), **on or before 14<sup>th</sup> April 2025 (Monday) at 5:00 pm (HKT, UTC +8)**.
8. The time of submission is taken according to the Division's server record. All late submissions will not be considered.
9. Shortlisted entries will be invited to present their projects to the judging panel. The requirements of the presentation will be notified through email.
10. For any enquiries, please contact Ir Derek Yu via email at [hkiegdpea@gmail.com](mailto:hkiegdpea@gmail.com).



**Part II: Details of the project**

**Technological advancement:**

Please highlight the technological advancement in design and/or construction methodology of your project in no more than 500 words in English.

**Adoption of innovative idea(s):**

Please highlight the adoption of innovative idea(s) in your project in no more than 500 words in English.

**Design for safety and sustainability:**

Please highlight the considerations of design for safety and sustainability in your project in no more than 400 words in English.

**Quality of project delivery:**

Please describe the quality of project delivery, including health and safety performance, in no more than 300 words in English.

<b>Part III: Details of project representative(s)</b>		
<b>Corresponding project representative</b>		
Name of project representative	:	
Affiliation	:	
Job title	:	
HKIE membership number	:	
Telephone	:	
Email	:	

<b>Other project representative(s), if any</b>		
Name of project representative	:	
Affiliation	:	
Job title	:	
HKIE membership number (if any)	:	
Telephone	:	
Email	:	



<b>Part III: Details of project representative(s) (cont'd)</b>		
<b>Other project representative(s), if any</b>		
Name of project representative	:	
Affiliation	:	
Job title	:	
HKIE membership number (if any)	:	
Telephone	:	
Email	:	

<b>Other project representative(s), if any</b>		
Name of project representative	:	
Affiliation	:	
Job title	:	
HKIE membership number (if any)	:	
Telephone	:	
Email	:	

#### **Part IV: Rules and Conditions**

The rules and conditions of this Award are as follows:

- i. All Hong Kong projects with geotechnical works completed within the period from 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2024 are eligible to apply for the Award. The HKIE Geotechnical Division reserves the right to reject or disqualify any entry and to make or withhold any Award from any entry without stating the reasons.
- ii. The decision of the judging panel, appointed by the HKIE Geotechnical Division, will be absolutely final on all matters about the process or the definitions, interpretations of the Rules and Conditions, voting or any other related issues and binding on all entrants and no discussion or correspondence relating to any of the judges' decision will be entered into.
- iii. None of the information, details, documents and materials submitted with or as part of the entry (including all supporting and materials for display or demonstration) will be returned. The HKIE Geotechnical Division will retain or destroy all such information, details, documents and materials at its sole discretion.
- iv. The Rules and Conditions are subject to change by the HKIE Geotechnical Division when necessary. The HKIE Geotechnical Division reserves the right to amend the rules of the Award without prior announcement.

**Part V: Checklist for submission**

Project representative(s) is/ are required to send the following documents with your submission:

- Duly signed and completed submission form
- Supplementary figures/ drawings/ illustrations

**Part VI: Declaration by the project representative(s)**

\*I / We declare that \*I / we have read, observed and acknowledged the “Rules & Conditions” setting out details, rules and conditions of the Award for which \*I am / we are now applying. \*I / We understand that \*I am / we are bound and agree to be bound by the terms and conditions throughout. \*I / We agree that the personal data provided can be used for the purposes and otherwise in accordance with the statements about personal data as appear at the beginning of this submission form.

\*I / We hereby certify that all information provided is true and to the best of \*my / our knowledge. \*I / We understand that \*I / we subject \*myself / ourselves to disciplinary action in the event that any information provided is found to be falsified. (\*remark: cross out as appropriate)

Name of <b>corresponding</b> project representative	:		Signature	:	
Name of project representative (if applicable)	:		Signature	:	
Name of project representative (if applicable)	:		Signature:	:	
Name of project representative (if applicable)	:		Signature	:	
			Date	:	